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NEAT SPACES EZINE - FALL 2007

Brought to you by Wendy Hollick, Professional Organizer

Thank you for voting for me in the Savvy Mom Mompreneur Contest. Although I wasn't the winner, I sure felt like one. Your words of praise and gratitude for my services meant a great deal to me. Thank you so much.

SCHULTE SHELVING SALE

For the month of November, receive 10% off Schulte Shelving and Closet Organizers AND 10% off of our regular organizing rate. Getting organized in anticipation of the upcoming holiday season will not only reduce your stress this December but will also free up room for the new gifts you receive (or buy for yourself). Schulte products are ideal for your garage, laundry room, home office, and pantry as well as closets.

If you would like more information about the Schulte shelving system products and designs, please contact me.

FALL ORGANIZING TIPS

Put away - Before you pack away and bring out the warmer clothes, winter coats and boots, go through your clothing and footwear first. Make room in your drawers and closets for these items as they come out of storage. Did you really wear "that outfit" or "those shoes" this summer? If not, most likely it is time they moved on to someone else. Washing your items before putting them away for the season helps keep your clothing fresh and stains from settling. Then in the spring your clothes are ready to put out, nice and clean and ready to wear.

Hangers - Take this opportunity at the change of seasons to improve upon your clothes hangers. This helps to keep the shape of your clothing and helps to keep them organized and tangle-free in your closet.

Closet design - Are you frustrated by the lack of space in your closets? Is it hard to see and reach your clothes? Do you waste time in the morning trying to decide what to wear? Take advantage of our sale this month and have your closet customized for YOU and your clothes. You could have your new closet designed and installed and just the way you like within two weeks.

Clear Plastic Containers - Clear containers provide a dust-free and easy way to store off-season clothing, shoes and seasonal home decor.

Holiday decorations - As you decorate your home, take a look at what you are not

putting out this year and why. If it is an item you no longer like, or it is past its prime, it's time to toss it. Storing unused decor is a waste of precious space. Purchasing clear plastic bins before you put away holiday decorations saves time by allowing you to sort and containerize as you put them away while purging those you no longer wish to keep.

Paper - Everyone's nightmare - Too much paper. Purge the paper as soon as it comes in the door. With the holiday season approaching, the number of flyers increases by the ton. If you fall behind on purging, before long you will have a huge pile of flyers "you just have to read." Have the shredder and blue bin near where you sort your mail, pitch those that do not interest you right away, and save the ones you want to see for later. If more than seven days go by, pitch the whole pile - the new ones are on your doorstep already.

Filing System - An essential for every home and office! If you do not already have one, let us set one up for you. Paper is impossible to manage without a system. Even for those that do not have a home office or run a home business, managing your personal information is just as important. Imagine retrieving your filed information in seconds. Trust me, you can.

Retire the summer recreation gear: beach chairs, pool floats, beach towels and sand toys, outdoor dinnerware and sports equipment. Clean it up, pack it away and make a list of what you need to pick up or replace for next season.

Clean out the pantry. Throw out any old or unused food items. Wipe off shelves and make room for those items we like to stock for holiday baking and drop-in guests.

GIVING BACK

As most of you may be aware, every holiday season my children and I volunteer at the local Women's Shelter and participate in their Holiday Hamper program. We assemble gifts made up of generous donations from the public and local companies for the women and children in our community that are in need.

If you would like to donate a new item (household, teenager, children, moms) please email me and I will gladly accept your donation.

Thank you to all those that donated gently used coats for this year's Halton Women's Place coat drive. The coats were donated to local Pennington's locations and my children and I delivered them to the shelter. Thank you for your generosity!

If you do not change direction, you may end up where you are heading.

Lao-Tzu

I hope you enjoyed this issue of the NEAT SPACES EZINE. Please feel free to forward it to your friends and colleagues.

If there are topics you would like to read about in future issues, please let me know!

I have sent you the NEAT SPACES EZINE because you signed up for it, or because we have corresponded before. If you do not wish to receive it, I will happily and cheerfully remove you from the list. At any time, you can reply and place the word "remove" in the subject header. Be

confident that your name will be deleted immediately.

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